

**RECORD OF PROCEEDINGS**  
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 11, 2020 20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Gloria Baum, along with Trustees Norman Jepson, Fiscal Officer Larry Johnson, Zoning Inspector Barb Carr, and Fire Chief John Jyurovat. Members of the public: Kathleen Kennedy, Maureen Kennedy, Julie Morolo, Philip Morolo, Elizabeth McNeil, Sandy McNalley and Jim McNalley were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 08112020)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

**SAFETY REPORT**

No written report.

**FISCAL REPORT**

Fiscal Officer Larry Johnson presented the Fiscal Report.

#1 Norman Jepson moved resolution to approve payroll direct deposits for #640-2020 thru #714-2020, and Warrants #69619 thru #69682, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#2 Norman Jepson moved resolution approving the Regular and Then and Now Purchase Order #19-2020, seconded by Gloria Gaum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#3 Norman Jepson moved resolution approving the Super Blanket Certificate #100-2020 thru #102-2020, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 08/06/2020.

Total All Funds:	\$ 1,897,465.04
Current Investment Accounts:	\$ 1,079,424.87
Current Checking Account:	\$ 818,040.17

Larry Johnson, Fiscal Officer, reviewed the following:

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- A) Saybrook Township received the second half real estate tax settlement of \$775,180.07 and Special Assessment for street lighting of \$35,036.32 net of county fees.
- B) Saybrook Township applied for and received Coronavirus Relief Funds of \$55,000 that can be used for eligible expenses. Funds not used for eligible expenses will be paid back to the Ashtabula County Treasurer.
- C) Saybrook Township applied to NOPEC for \$25,920.25 to be reimbursed for Fire Station energy efficient infrastructure improvement. The application is being reviewed.
- D) Saybrook Township Fire Levy for 3.5 Mills was approved by the Board of Elections and the Secretary of State of Ohio to be on the November ballot.

#4 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

**ROAD AND CEMETERY REPORT**

Trustee Norman Jepson presented the Road and Cemetery Report.

#5 Norman Jepson moved resolution to sell dump trailer and 1991 1-ton dump and plow with sealed bids of \$1,250.00 each, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#6 Norman Jepson moved to receive the Road and Cemetery Report a copy of which can be found in the addendum, seconded by Gloria Baum.

Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

**ZONING REPORT**

Zoning Inspector Barbra Carr presented the Zoning Report.

#7 Gloria Baum moved resolution to increase zoning fees for zoning resolutions to \$7.50 for shipping and handling and \$7.50 for a copy, seconded by Norman Jepson.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#8 Norman Jepson moved resolution to approve Scott Russell to be a BZA Alternate seconded, by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#9 Norman Jepson moved to receive the Zoning Report a copy which can be found in the Addendum 1, seconded by Robert Brobst.

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Voting:                    Norman Jepson            Yes  
                                 Gloria Baum                Yes

**FIRE REPORT**

Fire Chief John Jyurovat presented the Fire Report.

#10 Norman Jepson moved to receive the Fire Report a copy of which can be found in the addendum, seconded by Gloria Baum.

Voting:                    Norman Jepson            Yes  
                                 Gloria Baum                Yes

**WATER RESCUE REPORT**

No written report.

**OLD BUSINESS**

- Credit Card Policy – Tabled to next meeting
- Fall Clean up – Tabled to next meeting
- Response from Catherine Colgan Prosecutor regarding Morningside Road was reviewed
- Website will launch next week

**NEW BUSINESS**

- Review Grant writing when matching funds are needed – Tabled to next meeting
- Review recommendations from OTRMA – Risk Management Consulting report.


**PUBLIC**


- Morningside residents looking for clarification on abandonment of right away and access to beach.
- Kathleen Kennedy concerned about fire pit on the corner of Homewood and Gore Road – Trustee Baum and Fire Chief Jyurovat inspected and feel it is fine for now.
- Elizabeth McNeil concerned about firework noise – this would need to be handled through the Sheriff Department.

**ADJOURNMENT**

#11 Norman Jepson moved to adjourn the meeting at 10:45 am seconded by Gloria Baum.

The meeting was adjourned.

  
Gloria Baum, Chairperson

  
Larry Johnson, Fiscal Officer

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